

The logo consists of three overlapping white circles on a teal background. The front-most circle contains the text 'St Martin's' in a large, bold, teal font, with 'Multi Academy Trust' in a smaller, teal font directly below it.

**St Martin's**  
Multi Academy Trust

## **Covid-19 related pupil absence**

*A quick reference guide for parents and staff  
(September 2020)*

What to do if...	Action Needed	Return to school when...
...my child has Covid-19 symptoms.	<ul style="list-style-type: none"> <li>- <b>Do not come to school</b></li> <li>- <b>Contact school to inform us</b></li> <li>- Self-isolate the whole household</li> <li>- Get a test</li> <li>- <b>Inform the school immediately about the test result</b></li> </ul>	...the test comes back negative <b>or</b> a period of 10 days has passed since the symptoms started, and the child feels well.
...my child tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> <li>- Self-isolate the whole household.</li> </ul>	...10 days have passed since symptoms began, even if they still have a cough or loss of taste/smell. <i>(These symptoms can last for several weeks.)</i> <b>AND</b> the child feels well.
...my child tests negative.	<ul style="list-style-type: none"> <li>- <b>Contact school to inform us.</b></li> <li>- Discuss when your child can come back (same day/next day).</li> </ul>	...the test comes back negative.
...my child is ill with symptoms not linked to Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Ring on each day of illness.</li> </ul>	...after 48 hours following the last bout of sickness or diarrhoea (as per attendance policy)
...someone in my household has Covid-19 symptoms.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Self-isolate the whole household.</li> <li>- Household member to get a test.</li> <li>- <b>Inform school immediately about test result.</b></li> </ul>	...the test comes back negative.
...someone in my household tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> <li>- Self-isolate the whole household.</li> </ul>	...the child has completed 10 days of isolation.
...NHS test and trace has identified my child as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> </ul>	...the child has completed 10 days of isolation.
...NHS test and trace has identified a household member (other than my child) as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> <li>- <b>The household member must self-isolate for 10 days.</b></li> <li>- Child can continue to attend school.</li> </ul>	...child can continue to attend school
... a sibling attending another school has been sent home to self-isolate due to their being a positive case in their school.	<ul style="list-style-type: none"> <li>- <b>Sibling must self-isolate for 10 days.</b></li> <li>- Field View Primary child(ren) can continue to attend.</li> </ul>	...child can continue to attend school

What to do if...	Action Needed	Return to school when...
... my child has travelled abroad from a country or territory that is NOT on the exempt list of countries.	<p><b>If returning from a destination where quarantine is needed*:</b></p> <ul style="list-style-type: none"> <li>- minimum of 10 days self-isolation for all those who travelled.</li> <li>- contact school to inform us you are back in the country and we will agree an earliest date for possible return to school.</li> <li>- Self-isolate the whole household.</li> </ul> <p><i>*<a href="#">Foreign, Commonwealth &amp; Development Office (FCDO)</a> – for up to date travel information</i></p>	...the quarantine period of 10 days has been completed.
... my child has travelled abroad from a country or territory that IS on the exempt list of countries.	<p><b>If returning from a destination where quarantine is NOT needed:</b></p> <ul style="list-style-type: none"> <li>- Check the current <a href="#">Exempt countries and territories list</a> to confirm the country you have travelled from or through is on the exempt list.</li> <li>- Ring school to inform us you have returned to the UK and agree a return date to school.</li> </ul>	... you have informed the office of your return to the UK ( <i>the office will ask you a few questions about your travel</i> ).
...I have travelled from a country that requires us to quarantine (but my child didn't travel).	<ul style="list-style-type: none"> <li>- As long as you do not have / have not had symptoms in the last 10 days, your child can continue to attend school.</li> <li>- The person who has travelled MUST NOT leave the house, including to do pick-ups and drop offs (<i>please contact school if you need support getting your child to school</i>).</li> </ul>	...child can continue to attend school
...we have received medical advice that my child must resume shielding.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Shield until you are informed that restrictions are lifted and shielding is paused again.</li> </ul>	<p>...school inform you that restrictions have been lifted and your child can return to school again.</p> <p>...you receive medical advice that your child may return to school.</p>
...my child's bubble is closed due to a Covid-19 outbreak in school.	<ul style="list-style-type: none"> <li>- <b>Child must not come to school.</b></li> <li>- Support your child at home with remote education provided by your school.</li> <li>- Your child will need to self-isolate for 10 days.</li> <li>- <b>Other siblings may continue to attend school.</b></li> </ul>	...school inform you that the bubble will be reopened.
... I am unable to get a test for someone in the household who has symptoms	<p><b><i>If you are not able to get a test in the first 5 days of having symptoms, your child and anyone they live with must stay at home and self-isolate for 10 days. Anyone in your support bubble must also stay at home.</i></b></p>	...the child has completed 10 days of isolation.